

ReachOut!

Health of Mentees Policy and Procedure Statement

ReachOut! promotes good health and encourages participants to lead an active lifestyle. **ReachOut!** has a no smoking policy.

Pre-existing Medical conditions

As part of **ReachOut!** registration procedures parents or carers of each of the mentees are asked to notify **ReachOut!** of any medical condition affecting their child which may be relevant including regular monitoring and/or use of prescribed drugs. If there are any conditions which are unusual **ReachOut!** Managers (Xavier Bosch or John O'Donnell) will seek further advice from the parents, carers or appropriately medically qualified personnel prior to the mentee starting the programme to ensure firstly that it is safe for the child to take part in the project at all and, if so, that relevant staff are aware of the condition and any implications in terms of risk in taking part in particular activities, action to be taken if particular symptoms are exhibited, procedures for the child taking prescribed drugs and contact information to contact parents or carers.

Acute medical conditions or injuries

If a child falls ill or is injured whilst attending a **ReachOut!** project and further action is deemed necessary by the designated First Aider at the premises at which the **ReachOut!** project is taking place, (if there is none, then the designated First Aider with that particular **ReachOut!** project and failing that, the Project Manager) the parent or guardian will be informed using their emergency contact number and asked to collect their child as soon as is possible. In an emergency where the parent or carer cannot be contacted **ReachOut!!** personnel are instructed to arrange for transport to hospital.

Mentees are asked to refrain from attending **ReachOut!** if they have an infection or infectious condition that may be transmitted to other participants.

We review and revise all our policies and procedures at regular intervals.